Active and Passive Voice – Present Perfect Tense

Active sentences in the present perfect tense have the following structure:
**Subject + has/have + past participle form of the verb + object**

Passive sentences in the present perfect tense have the following structure:
**Object of the active sentence + has/have + been + past participle form of the verb + by + subject of the active sentence**

**Changing an assertive sentence into the passive**

Active: I **have written** a story.
Passive: A story **has been written** by me.
Active: They **have built** a house.
Passive: A house **has been built** by them.
Active: He **has broken** my window.
Passive: My window **has been broken** by him.
Active: I **have placed** an order for a digital camera.
Passive: An order for a digital camera **has been placed** by me.
Active: She **has done** her work.
Passive: Her work **has been done** by her.

**Changing a negative sentence into the passive**

Active: I **have not received** a telegram.
Passive: A telegram **has not been received** by me.
Active: She **has not written** a story.
Passive: A story **has not been written** by her.
Active: She **has not cheated** anybody.
Passive: Nobody **has been cheated** by her.

**Changing an interrogative sentence into the passive**

Passive forms of these sentences will begin with has or have. When the active sentence begins with a question word (e.g. when, where, which, why etc.), the passive sentence will also begin with a question word. When the active sentence begins with who or whose the passive sentence will begin with by whom or by whose. When the active sentence begins with whom, the passive sentence will begin with who.

Active: Have you **kept** the secret?
Passive: Has the secret **been kept** by you?
Active: Who **has done** this?
Passive: By whom **has this been done**?
Active: Why **have you told** a lie?
Passive: Why **has a lie been told** by you?
Active: Who **has torn** my book?
Passive: By whom has my book been torn?
Active: Have you written the letter?
Passive: Has the letter been written by you?
Active: Has the policeman caught the thief?
Passive: Has the thief been caught by the policeman?
Active: Has the postal department released a new stamp?
Passive: Has a new stamp been released by the postal department?